

Allegato 16

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| **LIST OF THE COMPANIES AUTHORIZED TO REQUEST AIRPORT PASS** |
| Pubblic Authorities |
| Airlines |
| Ground handling operators |
| Airport Management |
| ENAV |
| Security Company |
| Subdealers |
| Known Supplier for airport supplies |
| Airport handling operators not submitted to Authority certification |
| Customs Agent (Doganalista) |
| Customs Auxiliary |
| Self-handlers of ground services |
| Aircraft maintenance company |
| Service Provider Company |
| **GENERAL DOCUMENTS TO BE SUBMITTED FOR THE ISSUE OF MAGNETIC PASS** |
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| 1. Application filled on headed letter specifying activities, job, expiring date and access areas. |
| 2. “Statement in lieu of certification” (art. 46 D.P.R. 28/12/2000 n° 445), filled on headed letter of the society,  signed by the Manager of the Society |
| 3. Clear copy of operator ID |
| 4. Clear copy of the ID of the Manager of the society |
| 5. Copy of the Certificate of the Security training course |
| 6. Copy of Safety Airport Certificate (form n. 1, form n. 2 or both of them) |
| 7. Job experience, education training self-declaration during the last 5 years to be drafted by the person you are  applying for the airport pass |
| 8. Copy of Social Accident Insurance for employees not hired in Italy |
| Every single company will be requested to present other documents according to their specific activity. |
| Airport passes can be issued after the background check and only if all the previous airport passes have been returned  (whether expired or not). |
| All companies are required to return their airport passes to the Aeroporti di Roma ID office in case of: |
| Airport Authority request or Airport Operator |
| Termination of employment |
| Change of Employer |
| Change of authorized access areas |
| Expiring date |
| Withdrawal |